



**Town of Barnstable
Planning & Development Department
Barnstable Economic Development Task Force
Meeting Minutes
June 14, 2019**

Members Present: Alison Maloney (Chair), Matthew Eddy, Roy Catignani, Dan Ojala, Bob Cody

Members Absent: Beth Marcus, Mark Sexton, Terri Ahern, Chuck Carey, Jason Siscoe

Staff: Elizabeth Jenkins - Director of Planning and Development, Mike Trovato – Economic Development Specialist, Arden Cadrin – Housing Coordinator, Jennifer Engelsen – Office Manager, Planning and Development Department

Others: James H. Crocker, Jr. – President Town Council

The meeting was called to order by Alison at 12:13 PM. Elizabeth passed out a draft of the recommendations that the group has discussed to date. They are: Regulatory Reform, Advance the Blue Economy, Fees & Development Costs, Increase Supply of Workforce Housing, Parking and Economic Development Collaborations.

Alison spoke about having files (i.e. Building, Zoning, Health) online scanned in for access. She believes it would be beneficial to have this resource available. The group discussed permitting. Dan mentioned that Yarmouth has their files on Laserfische and it works pretty well. Roy spoke about electronic permitting and some of the challenges he has been faced with. If one staff person was dedicated to monitoring this process, he feels it would be beneficial. Matt spoke about the ability to file his applications electronically with PDF documents to save on copying and not have to scan it later. A meeting will be scheduled to discuss the following items pertaining to regulatory reform:

- Need for a Permit Coordinator
- E-Permitting
- Process for submitting permits
- Discuss full-time Permit Coordinator

Elizabeth shared that Ellen is part-time and her work load has increased due to sending more applicants to Site Plan Review to eliminate the applicant having to go to many departments. The group shared with Elizabeth that Ellen has gone out of her way more than once to help when they have been told no.

Tents were discussed next and Elizabeth handed out a change to the ordinance. The suggestion was removing the language in 240-9 Temporary uses, letter D Tents number 4 to have "only during the period May 1 until October 31." removed.

A-Frame signs were the next topic. Changes suggested to 240-71 Signs HVB District, letter E. Strike "location hardship sign". Under number (3) strike "Location hardship sign" and "provided that a special permit is obtained from the Planning Board subject to the provisions of 240-125C herein and". Under (3), letter (a) number 1, strike the whole sentence "Applications for location hardship signs shall demonstrate through visual evidence substantial obstruction or other substantial location hardship as defined herein." Under (2) remove "frontage". Under (3) remove "that is subject of the special permit application". Under (4) remove "for special permit". Under (5) remove "location hardship". The last change to A-frame signs would be the size of a location hardship sign. Remove "two feet by four feet".

The next discussion was the exterior lighting zoning ordinance and that here is unified standard. Yarmouth's ordinance was referenced and Elizabeth passed out proposed changes, which were discussed.

Groundwater and Wellhead Protection regulations will require more research. Elizabeth is working with Brian Florence on this issue.

Councilor Crocker invited the group to be on the Town Council Agenda in August to bring forward their recommendations that they have been developing for a first read and then returning later for a second read. He also let the group know he has send out letters

appointing them for another six months to finish what they were tasked to do. Encourages the group to be organized with their recommendations. Choose three or four items they want to discuss.

Arden Cadrin, Housing Coordinator for Planning & Development spoke about inclusionary housing. The group's proposal to eliminate the requirement in the Growth Incentive Zone was discussed, along with possible incentives in market rate developments or rental assistance programs to make it beneficial to developers. Arden is hearing from developers that the process is more cumbersome than the developer would like to see. The town could possibly implement a moratorium so we can secure affordable housing in the future. The moratorium could be for five years. Incorporate a moratorium for the GIZ and working on the ordinance as a whole was discussed. The use of CPA funds to create affordable housing was discussed. The group would like to see making multi-family as of right in the GIZ. Elizabeth and Arden will draft changes to the inclusionary housing ordinance in support of the group's recommendation.

Mike Trovato gave the group an update regarding the meeting he and Elizabeth had with Dan Horn and Derek Lawson and access to water. They informed Mike that 20 moorings have been added into Lewis Bay between 2018 and now. The town has been working internally with mooring service providers to better align the moorings. The pros and cons of Helix moorings were discussed. The possibility of Barnstable taking ownership of moorings and then offering transient moorings for the day, etc. was discussed, along with issues of liability and lack of control. Mike shared that Dan mentioned looking into a feasibility study and looking into the mapping of the moorings for more density, that they are looking at Hyannisport to expand in the next four years and also exploring the feasibility of creating a dock/landing/marina at Kalmus. Elizabeth spoke about transforming Hyannis Harbor into a recreational harbor at some point, more of a commercial harbor presently. Bismore/Gateway does have a few transient slips for use but not advertised. Roy would like to see the re-mapping of the harbor and more density. Elizabeth will set up a joint meeting with the Waterways Committee to discuss recommendations.

The next meeting in June will be to prepare for the August Town Council meeting. Elizabeth will invite Brian Florence and Mark Ells to the meeting.

A motion to accept the minutes from the May 24th meeting was made by Roy and seconded by Matt.

Public Comment: none

Next Meeting: June 28, 2019 at 12:00 PM

Adjournment: A motion to adjourn was made at 1:52 PM by Roy and seconded by Matt, all in favor.

Respectfully submitted,
Jennifer Engelsen – Planning and Development Department